

# **BARNSELY METROPOLITAN BOROUGH COUNCIL**

## **DEARNE AREA COUNCIL 16<sup>th</sup> November 2015**

**Report of the  
Dearne Area Council Manager**

**Date: 16<sup>th</sup> November 2015**

### **Update on Procuring Environmental Enforcement**

#### **1.0 Purpose of report**

- 1.1 To seek approval from the Dearne Area Council with regards the procurement strategy and the draft specification of the Environmental Enforcement commission from the 1<sup>st</sup> of April 2016.

#### **2.0 Recommendations**

- 2.1 That the Dearne Area Council approves the draft Tender Specification and the associated Procurement Strategy for the Environmental Enforcement contract attached at Appendices 1 and 2 of this report, and give delegated authority for any minor amendments to be made by the Service Director Stronger Safer and Healthier Communities

#### **3.0 Background**

- 3.1 At the Dearne Area Council on the 14<sup>th</sup> of September it was agreed that the Environmental Enforcement service would be re commissioned from April 2016. The Area Council agreed to keep the same level of service at a cost of approximately £30,955 per year.
- 3.2 Because of the scale of provision across all Area Councils and European rules a single new tender specification has been developed across all five Area Councils, the contract will be advertised in 'lots', which means that each Area will be able to contract manage its own service as happens currently – whilst ensuring that one provider is appointed to all to ensure the contracts are manageable across the borough. The lots system will enable each Area Council to manage performance and decide on whether to extend the contract as outlined in the tender.
- 3.3 Following this agreement, a new draft tender specification has been produced for all of the five participating Area Councils, which is attached at Appendix 1. Members are asked to approve the draft, whilst recognising the some of the fine details are still being finalised by the Area Council Managers and NPS for an advertisement date of the end of November 2015.
- 3.4 The final tender specification will also include a description of core BMBC Parking Enforcement Services to those submitting tenders to explain how their work would complement and add to these existing in-house services. This statement is currently being prepared by BMBC Parking Enforcement Services and will be included in the final tender specification.

- 3.5 Members are also asked to approve the Procurement Strategy attached at Appendix 2 of this report. This Strategy is an integral part of the procurement process, and outlines clearly and transparently how tenders received will be marked, and how the accompanying interview with potential providers will be scored.

#### **4.0 Procurement Programme**

- 4.1 The tender documentation will be advertised on YORtender on the 1st December 2015 asking potential providers to return submissions by the 5th January 2016. The tender evaluation will be completed by the 22nd January 2016. The Tender Report will be finalised and approval to award by 27th January 2016. The Standstill Period and feedback ends on the 8th February 2016. Finally the Issue letter of Intent/contract to the successful provider will take place on the 9th February 2016, contract to commence 1st April 2016

Appendix One: Draft Service Specification

Appendix Two: Procurement Strategy

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**Date:**  
**16<sup>th</sup> November 2015.**